

柏立基爵士信託基金
2026-27 年度青年領袖訓練補助金
SIR ROBERT BLACK TRUST FUND
GRANTS FOR YOUTH LEADERSHIP TRAINING 2026-27

(截止日期: 2026年3月16日)
(Deadline of application: 16 March 2026)

Official Use
(只供本基金填寫)
Application No.
申請編號
SRB-TG-2627-

團體基本資料明細表 (所有資料必須填寫)

Organisation Particulars Form (ALL fields MUST be completed)

團體名稱 Name of Organisation:	
聯絡地址 Correspondence Address of Organisation:	
計劃負責人 Name of officer-in-charge:	
聯絡電話 Contact number:	
團體電郵地址 E-mail Address of Organisation:	
傳真號碼 Fax number:	
計劃名稱 Name of project:	
申請補助金額 (港元) Amount sought from the Fund (HK\$):	

柏立基爵士信託基金
2026-27年度青年領袖訓練補助金申請表
Sir Robert Black Trust Fund
Application Form for Grants for Youth Leadership Training 2026-27

甲部 申請機構資料

Part A Organisation Information

1. 申請機構名稱〔請同時以中、英文填寫並提交貴機構的註冊文件〕

Name of organisation (please complete the name of organisation in both English and Chinese and submit a copy of the registration document of your organisation)

中文 : _____

English : _____

2. 通訊地址〔請同時以中、英文填寫〕

Correspondence address (please complete in both English and Chinese)

中文 : _____

English : _____

3. 機構負責人

**Person-in-charge of
the organisation :**

姓名 先生 Mr. _____ (中文)

女士 Ms.

〔姓名及職銜需同時
以中、英文填寫〕

Name : 小姐 Miss _____ (English)

**(Name and Post to be
completed in both
English and Chinese)**

職位 _____ (中文)

Post : _____ (English)

聯絡電話 _____ 傳真號碼 _____
Tel. No. : _____ Fax No. : _____

電郵地址 _____
E-mail Address : _____

4. 貴機構曾否成功獲本基金資助?

是/Yes 否/No

Has your organisation been offered any grants from this Fund before?

5. 如貴機構曾成功獲本基金資助的話，請列出**最近4年**獲得資助的詳情:

If your organisation has been offered grants from this Fund, please list out the details of grants offered **in recent 4 years**:

年份 Year	獲資助計劃名稱 Name of sponsored project	獲批金額(\$) Sponsored amount (\$)

6. 機構宗旨

Objective(s) of the organisation :

7. 簡介所提供的服務範圍

Scope of services provided (in brief) :

8. 管理委員會 / 董事會 / 執行委員會成員名單

List of members of your Board of Directors / Executive Board / Executive Committee :

9. 機構經費來源

Source of funding of the organisation :

來源 <u>Source</u>	百分比 <u>Percentage</u>
_____	_____
_____	_____
_____	_____
_____	_____

100%

10. 資助申請如獲批准，支票抬頭人名稱

Name of payee if application is approved:

乙部 申請訓練補助金之計劃詳情

Part B Project Details

1. 計劃名稱

Project name : _____

2. 計劃負責人〔需同時以中、英文填寫姓名及職銜〕

Subject Officer (Name and Post to be completed in both English and Chinese) :

姓名 先生 Mr. (中文)

女士 Ms.

Name : 小姐 Miss _____ (English)

職銜 _____ (中文)

Post : _____ (English)

聯絡電話 傳真號碼

Tel. No. : _____ Fax No. : _____

電郵地址

E-mail address : _____

3. 如 貴機構向基金遞交多於一個申請，請列明此申請的優先次序

If your organisation has submitted more than one proposal for this Fund, please state the priority for this application:

4. 計劃目標

Project objective(s) :

5. 計劃內容〔如空位不敷應用，請另紙書寫〕

(如申請涉及本地或外地舉行的考察團，請一併提交具體的行程。)

Project details (please attach separate sheet if space provided is insufficient) :

(Please submit detailed itinerary if local or overseas tour(s) is/are involved.)

6. 預期參加人數〔請詳列各項(如學生、義工、職員等)參加人數〕

Expected number of participants (please state the number of each type of participants (e.g. student, volunteer, staff etc.)) :

7. 計劃預計開始及完成日期(不應早於2026年9月或於2027年8月以後)

Expected project commencement and completion date

(should not be earlier than September 2026 or after August 2027)

預計開始日期

预计项目启动日期

預計完成日期

Expected project completion date

年

月

年

月

Y

8. 簡述預期成果

Briefly describe the expected deliverables and outcome :

9. 簡述如何評估計劃是否達至所訂目標及預期成果

Briefly describe the method to evaluate whether and how well the objective(s) and expected deliverables are achieved :

10. 計劃預算〔如空位不敷應用，請另紙列寫〕

(申請機構應提交有關計劃預算的報價單以供柏立基爵士信託基金委員會(「委員會」)考慮。)

Project budget (please attach separate sheet if space provided is insufficient) :

(The budget should be substantiated by quotations for consideration by the Sir Robert Black Trust Fund Committee (the "Committee").)

申請補助金額* (港幣)

Amount sought from the Fund* (HK\$) _____

支出 Expenditure

支出項目 <u>Expenditure items</u>	單價(港元) <u>Unit Price(\$)</u>	數量 <u>Quantity</u>	金額(港元) <u>Amount(\$)</u>
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			
(A) 總支出 Total Expenses:			

收入〔如適用〕 Income (if applicable)

收入項目 <u>Income Item</u>	金額(港元) <u>Amount(HK\$)</u>
1. 機構自行承擔的開支 <i>Expenditure borne by the organisation</i>	
2. 向參加者收取費用 (\$ _____ x _____ = _____) <i>Fees to be collected from participants</i>	
3. 已成功申請的資助/贊助 <i>Successful sponsorship from other sources</i>	
4. 其他, 如有的話 (請註明: _____) <i>Others, if any (please specify: _____)</i>	
(B) 總收入 Total Income :	

淨支出 Net Expenses* (A) – (B):

*申請補助金額最高為淨支出金額。

The maximum amount of grant sought being the net expenses amount.

11. 其他正申請的贊助

□ 沒有

有

Any other sponsorship being sought under application : No

Yes

如有，請於下列表格詳細列出。

If yes, please fill in the table below.

資助來源 Source of Fund Applied

正申請的資助金額
Amount Requested

申請情況*

Application Status

* 有關申請若仍未公布結果，請註明預計公布日期。若機構於遞交此申請後另行申請其他資助，請盡快以書面通知秘書處有關詳情。

If the application result has not been released, please state the tentative date of result announcement. If the organisation seeks other sources of funding after submission of this application, please notify the Secretariat of the details in writing as soon as possible.

12. 如有其他資料可助委員會考慮這宗申請，請詳述

Please state other points, if any, which would assist the Committee to consider your application:

13. 本人等已細閱並遵守隨附的**提供個人資料須知及申請細則**，並同意有關當局可向政府其他決策局和部門披露這份表格所載的任何資料，以便處理此項申請。謹此證明此申請表內所填報的所有資料均屬真確無訛。本人等同意，如有關訓練計劃獲委員會批准，(i)表格內所提供的資料對本機構具有約束力，日後如發現所填報／遞交的資料失實誤導；或(ii)如獲資助機構被發現違反了《中華人民共和國香港特別行政區維護國家安全法》、所有適用於香港特別行政區的法律條文，或抵觸有關當局就獲補助金不時實施的任何規定及規例，委員會將保留撤回已審批補助金的權利及要求獲資助機構即時退回任何已收到的款項。此外，本人等亦清楚明白並同意，若隨申請表遞交的資料不齊或未符合有關要求，委員會將不考慮有關申請而不作另行通知。而所有提交的文件概不發還。

We have read and consent to the terms as stipulated in both **Notes about Personal Data** and **Application Details** attached to this form, and we consent to the disclosure of any information contained in this form to other Government bureaux and departments for the purpose of processing this application. We agree that the information provided in this application would be binding on us if the proposed training project is approved by the Committee. We acknowledge that the Committee reserves the right to withdraw the grant and require an immediate refund of any amount already disbursed if (i) the information furnished is subsequently found out to be untrue or misleading; or (ii) the recipient of the grants is found to have committed an offence under the Law of the People's Republic of China on Safeguarding National Security in the Hong Kong Special Administrative Region, all applicable laws of the Hong Kong Special Administrative Region or violated any rules and regulations imposed from time to time by the relevant authorities applicable to the grants. **We further agreed that if the information provided with this application is insufficient or does not conform to the specified requirements, the application will not be considered by the Committee without prior notice given. All documents submitted will not be returned.**

機構蓋章
Official chop of the organisation

認可人士簽署
Authorised Signature

日期
Date : _____

姓名
Name : _____

職銜
Post : _____

註
Notes

確認通知將於秘書處收悉有關申請後的**2星期內**以電郵發送予申請團體。

Acknowledgements would be sent to the applicant organisations by email **within 2 weeks** upon receipt of the applications by the Secretariat.

委員會有權拒絕任何申請或撤回補助金而無需提供理由。

The Committee reserves the right to reject any application or withdraw the grants without providing a reason.

柏立基爵士信託基金
Sir Robert Black Trust Fund
提供個人資料須知
Notes about Personal Data

1. 表格所作用途 The purpose of completing this form

柏立基爵士信託基金秘書處(以下簡稱「秘書處」)將會把提名表格所收集的個人資料作以下用途:

The personal data collected in the form will be used by the Sir Robert Black Trust Fund Secretariat ("the Secretariat") for the following purposes:

- (a) 進行審批柏立基爵士信託基金青年領袖訓練補助金的工作；及
activities relating to the assessment of the Sir Robert Black Trust Fund Grants for Youth Leadership Training; and
- (b) 秘書處與申請人聯絡。
communication between the Secretariat and applicant organisations.

填寫本表格提供個人資料，純屬出於自願性質。如未能提供足夠資料，秘書處未必能處理其申請。

The provision of personal data is entirely voluntary. However, if information provided is found insufficient, the Secretariat may not be able to process the application.

2. 獲轉交資料人士的類別 Classes of Transferees

秘書處可能會就上文第 1 段所述的目的，向其他政府部門及決策局負責處理有關申請的人員，披露或轉交表格內所提供的個人資料。如在表格上有不欲向其他政府部門及決策局披露或轉交的個人資料，敬請註明。

The personal data provided in the form may be disclosed or transferred to subject officers of other Government bureaux and departments for the purposes mentioned in paragraph 1 above. Please state the sensitive personal data in the form that you do not like to be disclosed or transferred to the Government bureaux and departments.

3. 查閱個人資料 Access to Personal Data

根據《個人資料(私隱)條例》(第 486 章)第 18 條和第 22 條，以及附表 1 第 6 原則，申請人有權查閱及更正秘書處所持有的個人資料，而查閱資料的權利包括索取表格所收集的個人資料的副本。

Pursuant to sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance (Cap. 486), the data subject has the right to request to access to and correction of personal data held by the Secretariat. Right of access of the data subject includes the right to obtain a copy of the personal data collected in the form.

4. 保留個人資料 Retention of Personal Data

秘書處將按收集或建立資料之目的及直接與該等目的相關需要之期間保留有關資料，以符合法律、會計、年度報告及法定的要求。

Data will be retained for periods required to meet the purpose and directly related purposes of the collection or creation of such data to meet legal, accounting, annual reporting and statutory requirements.

5. 查詢 Enquiries

任何與本表格所收集的個人資料有關的查詢，包括有關查閱及更正個人資料的查詢，可向下列人士提出:-

Enquiries concerning the personal data collected by means of this form including the making of access and corrections, should be addressed in writing to:-

柏立基爵士信託基金委員會秘書處
香港灣仔皇后大道東 213 號
胡忠大廈 34 樓
助理經理(信託基金)2

Assistant Manager (Trust Funds)2
Secretariat of the Sir Robert Black Trust Fund Committee
34/F, Wu Chung House
213 Queen's Road East
Wanchai, Hong Kong